



Director of Graduate Business Programs

The Richard J. Bolte, Sr. School of Business at Mount St. Mary's University invites outstanding business and/or academic leaders to apply for the immediately available position of Director of Graduate Business Programs. The Director is responsible for the administration of all of the Bolte School's graduate programs (including the traditional Master of Business Administration program, the Emerging Leaders MBA program, the Bolte School's graduate certificate programs, the Master of Health Administration program, and the Master of Sport Management). The Director is also responsible for the recruitment and retention of students in all of these programs. The director position is a twelve-month administrative appointment located at the Mount St. Mary's University Frederick campus.

The Bolte School is searching for a creative, innovative, and engaging administrator who will advance existing programs and who will develop new programs. Preference will be given to candidates with practical business experience, academic expertise in multiple business disciplines, and experience with online course development. The successful candidate will possess at least a Master's degree in a business-related discipline and a demonstrated commitment to excellence. While the position will not include a teaching assignment, the Director may elect to teach in one of the Bolte School's undergraduate or graduate business programs as an adjunct faculty member.

Mount St. Mary's University, the second oldest Catholic university in America, seeks faculty members eager to engage and support our Catholic identity. Application materials should discuss how you might contribute to the University's Catholic liberal arts mission, how your work engages with the Catholic intellectual tradition, or how your own faith tradition informs your vocation as teacher and scholar. Please send cover letter and vita to resume@msmary.edu or to Dr. Karl W. Einolf, Dean, Bolte School of Business. Initial interviews may be conducted over the phone or Skype. Applicant review will begin immediately, and the position will remain open until filled.

Dr. Karl W. Einolf, Dean
Richard J. Bolte, Sr. School of Business
Director of Graduate Business Programs Search
Mount St. Mary's University
16300 Old Emmitsburg Road
Emmitsburg, Maryland 21727

Mount St. Mary's University is a dynamic, catholic, liberal arts university with over 1,500 undergraduate and graduate students. The University has a strong institutional commitment to excellence through diversity in its educational programs and employment practices; we actively seek and welcome applications from candidates with exceptional qualifications, particularly those with demonstrable commitments to a more inclusive society and world.

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